

PhD Graduate Program Checklist (5 years to Ph.D. on TA/RA support)

1st semester (Fall)—8 credits

- Registration: CH519, CH520, CH585, 1 hr CH570
- Faculty advisor selection

2nd semester (Spring)—8 credits

- Registration: 2 lecture courses, CH585, 1 hr CH660
- Appoint dissertation committee
 - 1st year committee meeting (by August 15)

3rd semester (Fall)—8 credits

- Registration: 1 lecture course, CH584, CH585, 1 hr CH660
- Pass written PhD Candidacy Exam (i.e., Critical Review assignment in CH584)

4th semester (Spring)—7 credits

- Registration: 1 lecture course, CH585, CH680, 2 hr CH660
- Apply for MS en Route to PhD degree (for May degree completion)
- CH680 Initial Research Review committee meeting (by May 15)

5th semester (Fall)—7 credits

- Registration: 6 hrs CH660, CH585
- Oral Candidacy Exam topic approval by advisor/committee (by January)
- Plan of Study (Graduate School)

6th semester (Spring)—7 credits

- Registration: 5 hrs CH660, CH681, CH585
- CH681 Oral Candidacy Exam committee meeting (by May 15)
- Application for PhD Candidacy in the Doctoral Program (*by July*)

7th semester (Fall)—7 credits

- Registration: 6 hrs CH699 (*Do not register for CH699 unless a PhD Candidate*), CH585

8th semester (Spring)—7 credits

- Registration: 6 hrs CH699, CH585
- Annual Research Review with committee (TOC for dissertation). Conduct *every* April or May until graduation....

9th semester through Penultimate Semester—7 credits

- Registration: 6 hrs CH699, CH585

10th semester or Final semester—8 credits

- Registration: 6 hrs CH699, CH585, CH586
- Apply for graduation (in January/May/August)
- Have at least one peer-reviewed UA research paper accepted or published
- Check graduation deadlines (target date: _____)
- Reserve lecture hall/send Dissertation Seminar Abstract to DGS at least two weeks before defense seminar
- Submit UA *Public Notice of Defense Form* at least two weeks before defense seminar
- Dissertation seminar (CH586)
- Dissertation defense committee meeting
- Dissertation Defense Form (DDF) complete before uploading dissertation to ProQuest
- Upload Committee-approved dissertation to ProQuest by GS Deadline
- Committee Acceptance Form (CAF) complete by GS deadline (*publication required*)